

BENSLEY-BERMUDA VOLUNTEER RESCUE SQUAD

STANDARD OPERATING RULE

TOPIC: UNIFORM ISSUANCE AND REPLACEMENT	S.O.R. # 1.10
Approved by: Barry Drumheller, Chief of Operations	Revised: 10/16/06 Replaces: N/A

Purpose: To provide guidelines for the issuance and replacement of the Bensley-Bermuda Volunteer Rescue Squad uniform.

Definitions:

None.

Policy/Procedure:

Items purchased for use as part of the uniform will meet specifications set for by the Squad. Unauthorized equipment, alterations or modifications to the authorized uniform or equipment are not allowed. A clean, pressed uniform or civilian attire is essential to the professional image of the Squad.

1. PROBATIONARY MEMBERSHIP:

a. Deposit required:

A \$50 deposit is required of all new, probationary members before uniform issuance. Deposit will be refunded when member is advanced to full membership, or when all uniform items issued by the Squad are returned.

b. Equipment issued:

Equipment issued will consist of:

- i. One pair Alternative Duty Uniform trousers (cargo or plain).
- ii. One Alternative Duty Uniform shirt (polo or t-shirt).
- iii. One Other Items Authorized For Wear jacket.

2. FULL MEMBERSHIP:

a. No deposit required:

No deposit is required for further issuance of uniform apparel.

b. Equipment issued:

Equipment issued will consist of:

- i. One Basic Uniform shirt (long sleeve or short sleeve).
- ii. One Alternative Duty Uniform baseball cap.

3. RESCUE TEAM:

a. No deposit required:

No deposit is required for further issuance of uniform apparel.

b. Equipment issued:

Equipment issued will consist of:

- i. One pair extrication pants.
- ii. One extrication jacket.
- iii. One pair extrication boots.
- iv. One pair extrication gloves.
- v. One extrication helmet, with goggles and shield.
- vi. One pair suspenders.
- vii. One equipment bag.

4. BIKE TEAM:

a. No deposit required:

No deposit is required for further issuance of uniform apparel.

5. ISSUANCE CHECKLIST/DUTY TO RETURN:

- a. Upon issuance of equipment, member will sign a checklist detailing the items received. Checklist will be co-signed by issuing officer, and placed in personnel folder.
- b. Checklist will include a declaration to the effect that items issued are property of the Squad, and that misuse or theft of these items will be prosecuted to the fullest extent of the law.
- c. Checklist will include a signature line below the duty to return declaration. Member's signature will indicate foreknowledge and acceptance of this declaration.

6. REPLACEMENT PROGRAM:

- a. A member may request replacement of a uniform item as a result of accidental contamination or destruction by providing a written statement from their supervisor detailing the events leading to contamination or destruction. Destruction will mean damage materially altering the uniform item such that it is inappropriate for its intended purpose. The squad will replace items as frequently as required in this circumstance.
- b. A member may request replacement of a uniform item as a result of weight change.
- c. Uniforms which are no longer consistent with these SORs may be exchanged at member request.
- d. Uniform items exhibiting wear inconsistent with the uniform policy will be replaced. The squad will replace items up to once per year in this circumstance.