

BENSLEY-BERMUDA VOLUNTEER RESCUE SQUAD

STANDARD OPERATING RULE

TOPIC: GENERAL RESCUE OPERATIONS	S.O.R. # 4.1
Approved by: Barry Drumheller, Chief of Operations	Revised: 10/16/06 Replaces: N/A

Purpose: To provide a guideline for day-to-day rescue operations of the Bensley-Bermuda Volunteer Rescue Squad.

Definitions:

None.

Policy/Procedure:

1. Use of rescue vehicle:
 - a. Rescue vehicle is to be operated only by cleared rescue operators, as defined in these SORs.
 - b. Vehicle may not be used for any other purpose without prior approval of the Chief or the Rescue Officer.
2. Location and storage of rescue vehicle:
 - a. Vehicle is to be kept at main base in Bay Three.
 - b. All doors and compartments of rescue vehicle are to be locked when vehicle is not in use.
 - c. All doors and compartments of rescue vehicle are to be unlocked when vehicle is in use.
3. Positions/roles in rescue vehicle:
 - a. Officer: Rescue team member responsible for all rescue operations on that shift, seated in the front passenger seat. This person may not be a Squad officer; the title refers to their responsibility to manage all rescue operations, pursuant to chain of command. This person is appointed to this position by the Rescue Officer.
 - b. Operator: Rescue team member responsible for rescue vehicle operation and other duties as defined in these SORs, seated in the front driver seat. This person must be a cleared rescue operator, as defined in SOR 4.2.
 - c. Technician: Rescue team member responsible for operation under officer above, seated in the rear crew compartment. This person must be a cleared rescue technician, as defined in SOR 4.2.
 - d. At least one member of the on-duty rescue team will be an EMT-B, cleared by the Squad to serve as an Attendant-in-Charge.
4. Check-out of rescue vehicle:
 - a. Vehicle check-out is to be conducted within the first 15 minutes of the shift. This includes both rescue and ambulance function. Variance from this is to be reported to Rescue Officer.
 - i. Vehicle will be unsecured – all doors and compartments will be unlocked.
 - b. Completed check-out form for all three positions (operator, officer and technician) is to be submitted to the Rescue Officer. Completion of the forms and any variance in findings is to be logged in the vehicle log book kept in the center console.
 - c. Once checked out, officer will communicate to on-duty Captain the staffing of the rescue vehicle, and unit will be transferred to south station.

- d. Once at south station, officer will mark unit up with ECC as Rescue 510 and Ambulance/Medic 510.
 - i. Officer will confirm dispatch priority (rescue dispatched ahead of ambulance/medic) and staffing level (one crew exists for two units.)
- e. Unit will be straightened up and washed.
- 5. Check-in of rescue vehicle:
 - a. Vehicle check-in is to be conducted within the last 30 minutes of the shift. This includes both rescue and ambulance function. Variance from this is to be reported to Rescue Officer.
 - b. Equipment used during the shift will be checked, cleaned and stocked as needed, and a check-in tag will be placed on it.
 - c. Completed check-in form for all three positions (operator, officer and technician) is to be submitted to the Rescue Officer. Completion of the forms and any variance in findings is to be logged in the vehicle log book kept in the center console.
 - d. Officer will mark unit down with ECC, confirming both Rescue 510 and Ambulance/Medic 510 are 10-7.
 - e. Vehicle will be transferred to main base.
 - f. Vehicle will be fueled, straightened and parked in Bay Three.
 - i. Vehicle will be secured – doors and compartments are to be locked.
 - g. Once checked in, officer will communicate to on-duty Captain the staffing of the rescue vehicle.
- 6. Variance from the procedures:
 - a. Chief or Rescue Officer may vary from these procedures on an as-needed basis (i.e., unit staffing may be reduced if the vehicle is needed to provide lighting.)
 - b. No other variance is permitted.